

Ref: - SISL/A02/2024-25

Date: 14.06.2024

NOTICE

Shorter Notice is hereby given that the 2nd meeting of the Board of Directors for F.Y- 2024-25 of M/S SHANTIDOOT INFRA SERVICES LIMITED is scheduled to be held on Wednesday, 19th day of June 2024 at House no. 221, 2nd floor, Patliputra colony, Patna, Bihar-800013 the Registered office of the Company at 12:00 p.m.

The agenda along with notes to the agenda for the Board Meeting is attached herewith for your reference as Annexure-1.

You are requested to make it convenient to attend the meeting.

Thanking You

Yours Faithfully,

For and on Behalf of

FOR SHANTIDOOT INFRA SERVICES LIMITED



CS PALLAVI PRAMOD BHANDARI

Company Secretary and Compliance Officer

M.No. - 57904

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AGENDA

AGENDA FOR THE SISL-02/BM/2024-25 MEETING OF THE BOARD OF DIRECTORS OF M/S SHANTIDOOT INFRA SERVICES LIMITED TO BE HELD ON WEDNESDAY, 19TH DAY OF JUNE 2024 AT THE REGISTERED OFFICE OF THE COMPANY AT 12:00 P.M.

Item No.	Particulars
01/02	To elect the Chairman of the Meeting
02/02	To grant leave of absence, if any
03/02	To take Note of Minutes of the Previous Board Meeting
04/02	To ratify the actions taken by the Board in order to open a branch office of the company at Ranchi, under the provisions of Sec 179 3(h) of the Companies Act, 2013
05/02	To make application at GST portal for GST registration of the Branch office as above
06/02	To appoint an authorized representative to purchase plants and machinery at the branch office within the power conferred on the Board under the provision of Sec 179 3 (e) of the Companies Act, 2013
07/02	To appoint an authorized representative to apply for basic amenities such as, electricity, water connection, internet connection etc at the Branch office at Ranchi
08/02	To open a Bank account of the Branch Office of the Company at Ranchi
09/02	To consider any other matter with the permission of the chair

NOTES TO AGENDA FOR THE SISL-02/BM/2024-25 MEETING OF THE BOARD OF DIRECTORS

ITEM NO: 01/02/BM/2024-25: TO ELECT THE CHAIRMAN OF THE MEETING.

The appointed Chairman shall take the Chair and shall be welcomed by the members of the Board. The Chairman will confirm the presence of quorum of the meeting.

ITEM NO: 02/02/BM/2024-25 TO GRANT LEAVE OF ABSENCE, IF ANY.

Leave of absence may be granted to those members of the Board who are not present in the meeting.

ITEM NO:03/02/BM/2024-25 TO TAKE NOTE OF MINUTES OF THE PREVIOUS BOARD MEETING.

Minutes of the previous meeting of the Board of Directors which was held on 10.05.2024 which was circulated among the directors of the Company shall be placed in the meeting for confirmation and signature by the Chairman of the meeting.

ITEM NO:04/02/BM/2024-25 TO RATIFY THE ACTIONS TAKEN BY THE BOARD IN ORDER TO OPEN A BRANCH OFFICE OF THE COMPANY AT RANCHI, UNDER THE PROVISIONS OF SEC 179 3(H) OF THE COMPANIES ACT, 2013

The actions taken by the board in order to open a branch office of the company at 19C ROAD NO 1 ASHOK NAGAR RANCHI -834002, will be ratified by the members of the Board in the meeting.

ITEM NO:05/02/BM/2024-25 TO MAKE APPLICATION AT GST PORTAL FOR GST REGISTRATION OF THE BRANCH OFFICE AS ABOVE

The Board of Directors will authorize Mr. Anit Kumar Roy to make an application at GST Portal for GST registration of the newly opened Branch at Ranchi.

ITEM NO:06/02/BM/2024-25 TO APPOINT AN AUTHORIZED REPRESENTATIVE TO PURCHASE PLANTS AND MACHINERY AT THE BRANCH OFFICE WITHIN THE POWER CONFERRED ON THE BOARD UNDER THE PROVISION OF SEC 179 3 (E) OF THE COMPANIES ACT, 2013

The Board of Directors will appoint Mr. Anit Kumar Roy as an authorized representative to purchase plants and machinery at the branch office at Ranchi.

ITEM NO:07/02/BM/2024-25 TO APPOINT AN AUTHORIZED REPRESENTATIVE TO APPLY FOR BASIC AMENITIES SUCH AS, ELECTRICITY, WATER CONNECTION, INTERNET CONNECTION ETC AT THE BRANCH OFFICE AT RANCHI

The Board of Directors will appoint Mr. Anit Kumar Roy as an authorized representative to apply for basic amenities such as, electricity, water connection, internet connection etc at the branch office at Ranchi.

ITEM NO:08/02/BM/2024-25 TO OPEN A BANK ACCOUNT OF THE BRANCH OFFICE OF THE COMPANY AT RANCHI

The Board of Directors will authorize Mr. Avijeet kumar to apply for opening of a Bank Account of the Branch office of the Company in ICICI Bank.



**ITEM NO:09/02/BM/2024-25 TO CONSIDER ANY OTHER MATTER WITH THE PERMISSION OF
THE CHAIR**

To consider any other matter with the permission of the chair, except those requiring proper notice.

